

EFQM shares what works

EFQM Training Registration Form

Dear Sir, Madam,

Thank you very much for your interest in our services. May we please ask you to fill out the details here below in order to complete the registration process? Also, we would like to remind you of our cancellation policy (see page 2). Please read it carefully before registration to avoid any misunderstandings.

We are very much looking forward to meeting you.

Best wishes,

*Caroline, Max & Paul
The EFQM Training Team*

- Company name:
- Invoicing address: (legal address for which the VAT number is registered)
- Street:
- Postal code:
- City:
- Country:
- VAT:(for EU-countries-compulsory):

- Shipping address: (to be filled in if different from billing address):
- Street: (no PO Box)
- Postal code:
- City:
- Country:

- Title: Mrs/Ms/Mr
- First name:
- Last name:
- Your position:
- Telephone:
- Mobile:
- e-mail:
Please note that we can't accept yahoo, google, hotmail, etc. e-mail address)

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- Course:
- Date:
- Member / Non Member:
- Payment method: bank transfer / credit card / cheque
- Remarks:

Cancellation Policy & Postponement Conditions:

- *Cancellation must be done in writing at least 15 working days prior to the training. If the homework package has left our office at the moment of your cancellation, we will invoice the postage and packaging costs.*
- *For any cancellation that we receive less than 15 working days prior to the training, a cancellation charge of 80% is applicable. Please note that cancellations (or postponements) less than 15 working days prior to the course due to visa problems, will also incur an 80% cancellation fee.*
- *Postponement of the event will be allowed one time only, if we receive a notification in writing 15 working days prior to the training.*
- *Postponements received less than 15 working days prior to the course, will be treated as cancellations. Hence, the cancellation policy & the 80 % charge will hold.*
- *If sufficient participation is not achieved, EFQM reserves the right to cancel the course*